

YEE Annual Meeting 2013

Agenda



FRIDAY, 19th of July 2013

8:00	9:00	Breakfast
9:00	9:30	Ice breakers
9:30	10:30	Opening <ul style="list-style-type: none"> • Official opening of the Annual meeting • Establishment of the quorum, voting rights • Selection of the Chair • Selection of Minute-takers • Selection of Election committee • Introduction, amendments to the agenda and approval of the agenda
10:30	11:00	Introduction to YEE
11:00	11:30	Coffee break
11:30	13:00	Annual reports presentation <ul style="list-style-type: none"> • Financial report 2012 • Budget 2013 • Secretariat Report • Annual Report • Internal Audit
13:00	14:30	Lunch
14:30	16:00	Reports of the Board <ul style="list-style-type: none"> • Presentations of Board Reports • Clearing of the Board • Opening of nominations
16:00	16:30	Coffee break
16:30	19:00	Project planning
19:00	20:00	Dinner

SATURDAY, 20th of July 2013

8:00	9:00	Breakfast
9:00	10:30	Long-term strategies
10:30	11:00	Coffee break
11:00	12:00	Short-term strategies
12:00	13:00	Elections <ul style="list-style-type: none"> • Board • Internal auditors
13:00	14:30	Lunch
14:30	16:00	Statutory amendments <ul style="list-style-type: none"> • Introduction and discussion • Vote
16:00	16:30	Coffee break
16:30	17:30	YEE Membership <ul style="list-style-type: none"> • YEE opportunities • Rights and responsibilities of member organisations

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17:30	19:00	Membership review <ul style="list-style-type: none">• Cancellation• Acceptance of new members
19:00	20:00	Dinner
20:00		Celebration of 30th YEE anniversary

SUNDAY, 21st of July 2013

8:00	9:30	Breakfast
9:30	11:30	Work plan 2014 <ul style="list-style-type: none">• Presentation of the draft• Project's presentation and discussion
11:30	12:00	Coffee break
12:00	13:00	Work plan 2014 <ul style="list-style-type: none">• Project prioritization• Vote Budget 2014 <ul style="list-style-type: none">• Presentation• Discussion and vote
13:00	14:00	Lunch + evaluation
14:00	16:00	Training of new Board / Board meeting
14:00		Departures