
Minutes of the 1st Virtual Board Meeting
Business year 2016/2017;
September 29, 2016 Online Skype,
Minutes takers: Zaruhi Stepanyan and Gosia Zubowicz-Thull

Participants:

Board members 2016/2017:

Zaruhi Stepanyan – Chairperson
Jovana Mirjanic – Project Officer,
Narek Minasyan – Treasurer
Ketevan Kochladze - Member Organisations Officer

Board Members 2015/2016:

Anja Wilken
Christiane Klemm

Secretariat:

Mercedes Fioravanti – Secretary General
Natalia Luchko – Main Coordinator
Roxana Nica – Network Coordinator
Gosia Zubowicz Thull – Projects and Publications consultant

Missing:

Razmik Sargsyan – Publications and Promotion Officer
Stefan Rudel – External Relations Officer, Vice-Chairperson

Agenda:

1. News and Update from Board and Office
2. Board Members' Work Plan
3. Erasmus+ October 1st deadline
4. Date for the Physical Board Meeting (November 2015)

AOB:

1. YEE at YFJ GA
2. Technical issues (collaboration between Board Members)

Abbreviations:

1. AM – Annual Meeting
2. AOB – Any other business
3. BM – Board Member
4. EVS – European Voluntary Service
5. YFJ – European Youth Forum
7. MO – Member organisation
8. PBM – Physical Board Meeting
9. TC – Training course
10. VBM – Virtual Board Meeting
11. YE – Youth Exchange

Results:

1. News and updates

Natasha: Worked on follow-up of TC “Be(e) the change”, on the application of TC “International Environmental Action Days”. YEE welcomed Diana, new EVS volunteer.

Mercedes: Uploaded AM documents on YEE web-page, checked the minutes of AM and worked with Lira on Climate Campaign.

Roxana: Worked on follow-up and evaluation of TC “Be(e) the change”, worked on application of “Inclusion in Environmental Projects” and on YE “Postcards for Nature”, prepared for STEP meeting which will be in the beginning of December in Prague.

Gosia: Checked with Mercedes and Lawyer the documents for the new BMs worked on application of “Inclusion in Environmental Projects” and on YE “Postcards for Nature”.

Jovana: Worked on her Work Plan, wants to get involved in some projects.

Narek: Worked on his Work Plan.

Ketevan: Prepared the Work Plan and works on the ways for implementing it. Worked on Water Campaign.

Zara: Had skype calls with all BMs, worked on her Work Plan and Water Campaign.

2. Board Members' Work Plan

Board agreed to have them ready by 3rd October and to upload them on webpage.

3. Erasmus+ October 1st deadline

YEE will apply for two projects on October 1st – TC “Inclusion in Environmental Projects” worked by Roxana and Gosia and YE “Postcards for Nature” worked by Roxana and Gosia. Natasha is helping Luonto-Liitto (Finland) to prepare the application for Finish National Agency for “International Environmental Action Days” which will be linked with AM 2017.

4. Date for the Physical Board Meeting (November 2015)

The options have been added in Doodle. The date will be decided by 3rd October when all the BMs vote.

AOB:

1. YEE at YFJ GA

Stefan will not be able to go to YFJ GA in November. Jovana will be one of YEE representatives, additionally the Office will discuss and let the Board know whether any of them can attend the meeting with Jovana. In case if no one from the office goes, Narek expressed his interest in this meeting.

2. Technical issues (collaboration between Board Members)

The BMs were asked to check each others Work Plans and to find linked points on which they can work together.

The BMs were asked to check e-mails regularly, in order to be updated about current issues.

Mercedes will check with the lawyer on how the Criminal Record documents of the new BMs have to be presented, she will let the Board know about it.

Table with tasks:

Who	What	Deadline
Board members	Have Work Plans ready	3 October 2016
Everybody	Vote for dates for PBM	3 October 2016
Office	Decide on office representative for YFJ meeting	3 October 2016
Mercedes	Inform Board about details of criminal records for registration	ASAP