

**Minutes of the seventh Board Meeting
Business year 2015/2016;
June 15th 2016 - Skype, Online
Minutes taker: Jessica Massucco**

Participants:

Board members:

Anja Wilken – Chairperson
Christiane Klemm – External Relations Officer
Janis Porietis – Treasurer
Jessica Massucco – Publications and Promotion Officer

Secretariat:

Mercedes Fioravanti – Secretary General
Natalia Luchko – Main Coordinator
Roxana Nica – Network Coordinator
Amelys Erard – Intern

Missing:

Zaruhi Stepanyan – Project Officer, Vice-Chairperson
Marieta Baricevic – Member Organisations Officer

Agenda:

1. Board and Office updates
2. Project update
3. Internal Audit
4. AOB

Abbreviations:

1. AM – Annual Meeting
2. AOB – Any other business
3. BM – Board Member
4. MO – Member organisation
5. PBM – Physical Board Meeting
6. TC – Training course
7. VBM – Virtual Board Meeting
8. YE – Youth Exchange

Minutes:

1. Board and Office updates

Mercedes: Preparing for the Internal Audit, working on the final report for the administrative grant 2015, working with Amelys.

Natasha: Working on the final report for Art for the Environment, preparing for the arrival of the new EVS volunteer, preparing for the TC 'Bee the Change'. Project policy currently being finalised. Working towards finalising the Board policy.

Amelys: Everything is going really well, involved in most of the projects, working mostly on the Right to Bee competition and Office Cuisine competition. Took part in the sustainability festival in Prague.

Anja: Helped Mercedes and Natasha with the strategic plan and with all the policies.

Jess: Proofread the strategic documents, continued with planning promotion before the AM.

Chris: Represented YEE at the European Youth Event, in contact with the Global Youth Biodiversity Network. Following up with the TAIGA network.

Janis: Kept up with ongoing emails and updates.

Updates from Zara through Natasha: Spoke with Natasha and Keti about the water project in Georgia. Plan to skype about ToT with Natasha and Mercedes. Zara replied for the International Forum of European Youth Parliament and was accepted. She met with the YFJ Climate Change group.

2. Projects update

Projects: Inclusion – approved. Non-formal education – not approved. Waiting to hear about the Study Session on gender.

3. Internal Audit

Only Vasily was involved as an auditor. Thomas unfortunately did not respond to emails. Mercedes has not received Vasily's report yet although the deadline has passed. Vasily did not approach the board for additional interviews.

4. AOB

AM draft agenda: Agenda to be commented on and approved shortly so Mercedes can send it onto all MOs. All MOs that should be reviewed must be done so by 15th July. All other documents should be sent to be reviewed by the end of July.

New law for Czech associations: No response received from the government following YEE's request to not change its name.

Taiga Rescue Network: Chris investigated them and they don't seem to exist anymore. We need to consider removing them from our workplans etc., how to present this to the AM? We will attempt to contact the network and if we do not receive a reply, we will present this to the AM. YEE has not participated in this network in 'living memory'.

LinkedIn – nobody monitors this and Mercedes doesn't know the login details. Action to find login details and consider who is adding themselves to it.