
**DRAFT AGENDA OF THE 2ND PHYSICAL BOARD MEETING OF THE
EXECUTIVE BOARD OF YOUTH AND ENVIRONMENT EUROPE 2015-2016
29 OCTOBER - 1 NOVEMBER 2015, PRAGUE, CZECH REPUBLIC**

1. OPENING OF THE BOARD MEETING AND UPDATES

1.1. Opening

- Quorum and voting rights
- Distribution of roles: chair, minute keeper, time keeper
- Introduction of agenda, amendments, adoption

1.2. Board update on Work Plans

- Chairperson
- Vice-chairperson, External Relations Officer
- Treasurer
- Promotion and Publication Officer
- Projects Officer
- Member Organisations Officer

1.3. Office update

- Secretary General
- Projects, Publications, EVS Coordinator
- Networking Coordinator
- Consultant
- EVS updates

2. YEE VISION AND FUTURE

- How do we see YEE – Where is YEE heading?

3. ACTION PLAN FOR DOCUMENTS FOR THE ANNUAL MEETING 2016

- Strategies and Work Plan
- Policies
- Pool of Eco-trainers
- Internal Audit – new guidelines

4. CHAIRPERSON

- NING platform
- Mediation Committee

5. TREASURER

- Donations
- Reduction of bank fees

6. EXTERNAL RELATIONS OFFICER

- Pool of Representatives
- Membership in EEB

7. PROJECTS OFFICER

- Projects Work Plan 2016

8. MEMBER ORGANISATIONS OFFICER

- Communication with YEE member organisations
- Sleeping organisations
- Promotion of YEE membership

9. PROMOTION AND PUBLICATIONS OFFICER

- Social media strategy
- Update of website
- How to involve member organisations in campaigns

10. DATE OF THE NEXT PHYSICAL BOARD MEETING

11. OFFICIAL CLOSING AND EVALUATION