
**AGENDA OF THE 4TH PHYSICAL BOARD MEETING OF THE EXECUTIVE
BOARD OF YOUTH AND ENVIRONMENT EUROPE 2015-2016
29 August 2016, PRAGUE, CZECH REPUBLIC**

1. OPENING OF THE BOARD MEETING AND UPDATES

1.1. Opening

- Quorum and voting rights
- Distribution of roles: chair, minute keeper, time keeper
- Introduction of agenda, amendments, adoption

1.2. Board update

1.3. Secretariat update

2. ANNUAL MEETING 2016

- 2.1. Agenda and division of tasks
- 2.2. Review of session outlines
- 2.3. Logistics
- 2.4. Chair of the Annual Meeting

3. HANDOVER TO NEW BOARD

- 3.1. General information
- 3.2. External Relations
- 3.3. Future of Pool of Representatives
- 3.4. Collection of upcoming events and deadlines
- 3.5. Ideas for next Board and Office trainings/workshops

4. EVALUATION OF THE BUSINESS YEAR 2015-2016

5. ANY OTHER BUSINESS

6. OFFICIAL CLOSING