

**Minutes of the Fifth
Board Meeting
Business year 2014/2015;
December 17th , 2014
Skype, Online**

Minutes taker: Malgorzata Zubowicz-Thull

Participants:

Board members:

Anja Wilken – Chairperson
Christiane Klemn – Publications and Promotion Officer
Zaruhi Stepanyan – External Relations Officer, Vice-Chairperson
Lira Hakani – Member Organizations Officer
Vasily Bashutkin – Treasurer

Secretariat:

Mercedes Fioravanti – Secretary General
Natalia (Natasha) Luchko – Main Coordinator
Malgorzata Zubowicz-Thull – Consultant

Missing:

Ana Bianca Badea – Project Officer

Agenda:

1. News from Office and Board
2. Contact making event
3. PBM 2015 in Prague
4. EEB Conference
5. Christmas Video Message
6. AOB

Abbreviations:

AOB – Any other business
EEB – European Environmental Bureau
ET4ET – Environmental Training for Eco-Trainers
EVS – European Voluntary Service
EYF – European Youth Foundation
IYNF – International Young Naturefriends

MO – Member Organisation
PBM – Physical Board Meeting
PoR – Pool of Representatives
TC – Training Course
YE – Youth Exchange

Results:

1. News from Office and Board

Office

Mercedes: submitted admin grant 2015 EACEA, received many results of project applications (approved: EVS, Green Entrepreneurship (Erasmus+), YE 'Impact of conflicts on the environment' (EYF), TC 'Environmental Training for Eco-Trainers' - ET4ET (Erasmus+), Big Jump Challenge. Applications not approved: Green Entrepreneurship (EYF)).

Natasha: participated in the TC 'Special effects' – she will prepare a report and share it with the Board. Booklet 'How to make the project last' is ready and was sent to the printer. It will be probably printed in the new year. EVS project was approved and got good feedback.

Malgorzata: worked on the admin grant; proofread the booklet; works on the application for the contact-making event.

Board

Christiane: participated in EEB conference; was editing Christmas video message; was gathering information on the project Big Jump Challenge; was asking for articles.

Zaruhi: will write an article for the newsletter; received many applications for the TC ET4ET.

Vasily: participated in the skype meeting on Climate Campaign.

Lira: worked on the final report of 'In love with energy efficiency' with Mercedes; followed email communication.

Anja: worked on ET4ET; participated in a TC about coaching, she will share information about it.

2. Contact-making event

Dates: July 2015 (although some people will have exams)

Location: 2 proposals: Toulcuv Dvur, Prague, Czech Republic (more safe option and easier to organise; application to the Czech National Agency; no need for travel for the office team; no transport for materials; more centrally located); Cluj-Napoca in Romania (proposed by Bianca from Green Echoes Association). 3 board members favour the venue

Toulcuv Dvur, Prague, Czech Republic. The decision cannot be made until consulting with Bianca. After asking for her opinion, the final decision will be taken by email voting.
Comments added by Bianca after the VBM:

I proposed this from last year. The leader of AEV said that it would be fine to organize it in Cluj-Napoca, also because of the title of Youth capital of Europe. Talking with those who take care of the events related with this, they can provide us help on writing the application and also asking for some more funding from the City Hall. It would be good to be linked with a training, so to have the proof that we are providing young people some activities in the town.

The call for partners will be sent on 18.12.2014. In the venue it will be written: to be decided.

Zara and Anja will help Malgorzata and Natasha will check the application. The board members should make sure that their MOs will become partners of the project (send the mandate). The reminder will be sent in January.

3. PBM 2015 in Prague

Dates: planned for 13th -15th February 2015. New proposal 13th -16th of February so that a training session for competence-building could be included.

Mercedes will check the availability of places in the hostel in Toulcuv Dvur (17.12). Malgorzata will probably join the PBM as facilitator. A session on competence building (personal management, organisational skills, etc.) will be a part of the PBM. The trainer should be found.

How to lower costs: Anja – the board could contribute; the training could be a good for reward for volunteering for YEE; Christiane – IYNF board could join and share the costs of the training.

Discussion on moving the PBM for 1 week later. Dates stay as planned – 13th -16th of February.

The sessions should start already on Friday (the travel day) and the departure is on 16th afternoon.

Anja: for each session there will be aims and objectives set. It will be clear what the session is about.

Anja will prepare the agenda of the PBM on 19.12.2014.

4. EEB conference

Christiane: conference was connected with the Annual Meeting. Christiane and Natalia Cerga from Gutta-Club, Moldova (a member of YEE PoR) joined the event. They

observed a younger movement in EEB, more youth organisations. For example Fältbiologerna (Sweden) is a new member of EEB, which is also a MO of YEE. Our representatives established new contacts. Name change of EEB was discussed, however it will not be changed. They are planning rebranding instead. Former president was reelected. New board was elected. Natalia Cerga sent the report from the event. New idea for YEE: there will be a 'coffee pot' in EEB to help disadvantaged countries – YEE could apply for discount on membership fee. Christiane would suggest not to cancel participation in EEB.

Idea: to choose the best project from the Working Plan and invite funders.

5. Christmas Video Message

Christiane is working on editing videos. She has films from board members. It will not be possible to have films from the whole YEE team as Kristina is already out of the office. Office will make the photo collage instead. Christiane and Vasily have to finish editing the video. The office photo will be included in the newsletter, the video will be sent later. The video will be announced in the newsletter.

6. AOB

Malgorzata: **Sunny Campaign** website will not be prolonged but data will be stored.

Mercedes: '**Green Entrepreneurship**' project was approved by Erasmus+ but not by the EYF so many partners (non EU) will not be able to participate. The board decided that project should take place anyway as it is an important part of the Working Plan.

Christiane: suggested to the board to be more active and motivated. To find time and **motivation for YEE work** she suggested regular meetings every week to follow the work together – a kind of “work shadowing” to motivate each other.

Comments added by Bianca after the VBM:

It would work for me, if you can give me one short call (to let the phone ring ones, I will not answer), when a meeting it is announced on short time. Just to do somehow to check the e-mail, to know that it is a matter of urgency. I missed the meeting with 5 hours, because I read the e-mail to late. Right now I'm really struggling with my motivation for YEE.

Vasily: participated in a skype meeting on '**International Eco-School Partnership**'. For now there are no new details about the project but there will be a new skype meeting soon.

The minutes were proofread by Anja Wilken.