

**AGENDA OF THE 1ST PHYSICAL BOARD MEETING OF THE EXECUTIVE BOARD
OF YOUTH AND ENVIRONMENT EUROPE 2018-2019
17 July 2018**

1. OPENING OF THE BOARD MEETING

1.1. Opening - Quorum and voting rights - Distribution of roles: chair, minute keeper, time keeper - Introduction of agenda, amendments, adoption

1.2 Reading out the recommendations and advices from the Old Board members

2. HANDOVER TO THE NEW BOARD

2.1. Welcome Pack

2.2. First meeting and tasks

2.3. Work Groups

2.4. Transfer of YEE official emails

2.5. Working plans of Board Members

2.6. Means and usual practices (mailing list, online meetings, agendas)

3. TRANSFER IN PAIRS

4. DATE OF THE NEXT BOARD MEETING

5. ANY OTHER BUSINESS